

Installation Technician

Description

This is an entry level position. Installation Technicians will be able to install vertical and horizontal blinds, cellular shades, roman shades, and roller shades.

Responsibilities and Duties

- *Maintain tools (both personal and those supplied by The Company) in good working condition.*
- *Drive personal and/or company vehicle to and from jobsite locations, adhering to all State and Local traffic laws*
- *Comply with all OSHA safety requirements.*
- *Ensure that the highest quality of service is provided to promote superior customer satisfaction.*
- *Participate as a key player by supporting operations as needed.*
- *All work areas must be left clean and neat after completion of the installation.*
- *Accurately record work hours, customer sales receipts, and mileage.*
- *Work well in a team and be receptive to training and instruction.*
- *Make customers feel comfortable, if not delighted, to continue a working relationship with our company.*

Requirements:

- *Must have a valid driver's license with clean driving record.*
- *Must successfully pass background check as well as initial and random drug tests.*
- *Previous experience as an installer of kitchen cabinets or closet systems a plus, two or more years experience installing window treatments preferred.*
- *Must be comfortable working independently and with other installers in a team environment and be able to respond to instruction well.*
- *Must possess the ability to read, comprehend and respond to [sometimes] complex instructions.*
- *Must be hard working and self-motivated.*
- *Must have great customer service skills.*
- *Must be capable of clearly communicating through both verbal and electronic means.*
- *Strong aptitude with a variety of power tools and hand tools.*
- *Must be comfortable working on step ladders and extension ladders up to 24 feet in height.*
- *Must possess own tools and reliable transportation - preferably van, SUV or covered pickup truck.*

Working Conditions:

- *Working conditions will vary from jobsite to jobsite but will primarily be inside residential and commercial buildings with minimal time spent outside loading and unloading merchandise.*
- *May require lifting of objects up to 70 lbs.*
- *Fast-paced environment, subject to numerous schedule and priority changes and short notice activity.*

Additional Duties:

This job description in no way states or implies that these are the only duties to be performed. You will be expected to follow any other job-related instructions and to perform other job-related duties as requested by your supervisor.